

Acknowledgement of Financial Responsibility

Pacific Dermatology provides both medical services covered by insurance and non-covered services that insurance will not pay for. Even if you have insurance, you may still have to pay some or all of the cost of your treatment. This is because of the copay, coinsurance and deductible of your individual policy. We urge you to call your insurer at the number on your insurance card if you do not know what your benefits and responsibilities are. If you are concerned about your ability to pay your bill, we are happy to discuss this with you before treatment.

If you do not have your insurance card with you, we require your social security number for identification. Our insurance company contracts require us to collect copays when you are seen. If you have a copay, it is due before you see the provider. If for some reason you cannot pay and we have to bill you, we charge an additional \$5 administrative fee.

We will bill your insurance company for any covered services. If you receive non-covered services, you are responsible for paying that bill before you leave the office. You may receive both types of services during one visit. For example, you may be seen for a skin check and have skin tags removed. The skin check is a medical procedure and will be billed to your insurance but removing skin tags is a non-covered service you would pay for at that visit.

After we receive any insurance payments, we will bill you for the balance, if any, of the amount allowed by your insurance company.

If you are a surgical patient, you may be charged a facility fee. All Mohs patients whose wound is repaired (stitched up) here and most excision patients will be charged a facility fee. This covers our expenses for maintaining and operating our accredited ambulatory surgical center. (The doctor's payment is reduced for procedures performed in an ambulatory surgery center.)

Insurers consider procedures in an ambulatory surgical center out-patient surgery. Some insurance plans require an increased coinsurance payment for these procedures – **Medicare does not.**

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Cosmetic consults are meetings with a provider to discuss possible cosmetic treatments. If your questions result in discussion or treatment of a medical nature, for example about acne, melasma, rosacea or a mole or your provider writes you a prescription, the visit is not a cosmetic consult and your insurer or you will be charged for an office visit.

We charge \$50 for a missed appointment or a cancellation with less than 24 hours notice.

Payment for all non-covered services is required at the time of service. We do not bill for these.

By signing this acknowledgement you agree you are financially responsible for the services you receive and that you will pay your bill promptly. Bills unpaid after 90 days will be sent to our collection agency.

Signature of Patient or Responsible Party

Date

No treatment will be performed until this document has been signed. It will be filed permanently in your medical record. We will be happy to provide you a copy if you want one.